



REGULAR BOARD MEETING MINUTES

TUESDAY, OCTOBER 27, 2020
6:00 PM
VIA ZOOM

ATTENDEES

Trustees

Eve Flynn	Chairperson
Julie Austin	Vice-Chairperson
Laura Godfrey	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Keven Elder	Superintendent of Schools
Gillian Wilson	Associate Superintendent of Schools
Ron Amos	Secretary Treasurer
Vivian Collyer	Director of Instruction
Chris Dempster	General Manager of Operations
Lisa Pedersen-Skene	Principal, Springwood Elementary School Qualicum District Principals/Vice Principals' Association

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
District Parents Advisory Council (DPAC)

1. CALL TO ORDER

Chair Flynn called the zoom meeting to order at 6:01 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Chair Flynn acknowledged that the Board was meeting via zoom on the unceded territory of the Coast Salish people and appreciated the Snaw-Naw-As (Nanoose) and Qualicum First Nations for allowing the district to live, work and play on their lands.

Chair Flynn then noted that October was National Principals/Vice Principals Month and thanked administrators for all they do to support staff, students and parents in the district.

3. ADOPTION OF THE AGENDA

Trustee Highlights for Trustee Young

20-111R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

4. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: September 22, 2020
- b. Ratification of In Camera Board Meeting Minutes: September 22, 2020
- c. Receipt of Reports from Trustee Representatives
 - Oceanside Building Learning Together Coalition – Trustee Young
 - French Language Advisory Committee – Trustee Young
- d. Receipt of Status of Action Items – October 2020

20-112R

Moved: Trustee Godfrey *Seconded:* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of October 27, 2020, as presented.

CARRIED UNANIMOUSLY

5. DELEGATIONS/PRESENTATIONS**6. BUSINESS ARISING FROM THE MINUTES****7. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)**

Deb Comer, President, commented on the following:

- MATA members had their Conference Adjustment Day on October 22nd followed by the Provincial Professional Development Day on October 23rd. Members were appreciative of having had four days to relax away from the frenetic pace of the classroom during COVID.
- MATA members have the ability to be positive and focus on meeting the needs of students; however, the readjustment of the school day has meant shorter break times and loss of prep time for elementary teachers who are giving their attention to parents at the end of the day and not having the energy to effectively use their prep time.
- The need to make the mental health of all students and adults within the school community a priority and to make each person feel valued needs to be a priority.
- MATA is interested to find out if the new recommendations from the Provincial Health Officer regarding masks to be worn in all inside public places will be instated within the school system.
- Appreciation to the Board for the letter to the Minister of Education requesting that the Foundation Skills Assessment be cancelled for the 2020-2021 school year. It remains MATA's hope that the Minister will reconsider the postponement to January and, instead, cancel the FSA's for this school year.

8. CANADIAN UNION OF PUBLIC EMPLOYEES (CUPE) LOCAL 3570

No Report

9. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

Andrea Button, President, commented on the following:

- DPAC will be donating \$2000 to the District 69 Backpack Program as a way to support the parents and students of the district.
- Lack of heating at the Craig Street Commons on Election Day.

- Requested that school administrators speak with their school's Parent Advisory Council representatives to encourage them to attend the virtual DPAC meetings as there are still 5 schools not being represented.

Trustee Young inquired whether any parents were able to participate in the provincial professional development workshops offered on October 23rd. Ms. Button advised that the information was provided; however, she is not aware who may have participated.

10. PUBLIC QUESTIONS AND COMMENTS (RELATED TO AGENDA ITEMS)

None

11. ACTION ITEMS

12. INFORMATION ITEMS

a. Education Update

Vivian Collyer, Director of Instruction, reported on the following:

- The Superintendent, Associate Superintendent and Dr. Collyer continue to meet with school teams to review their Enhancing Student Learning Plans.
- The first of four hybrid Elementary Numeracy Learning Series was held on October 26th with consultant Jeanie DeBoice, of SD62, who presented from Victoria. There was still a high level of engagement by participants given the unique format.
- The Secondary Numeracy Learning Series will be held on October 28th and will also be held in a hybrid format with most of the 20 participants socially distancing at their sites while the consultant will again host the session via Zoom from Victoria.

Gillian Wilson, Associate Superintendent, reported on the following:

- Acknowledgement of the good work being done on the Enhancing Student Learning Plans.
- Schools are still participating in classroom reviews at this time of year as well as in the spring which direct the District's review. Principals work with staff to identify the needs of and set goals for their students.
- Providing a common prep time has been well-received by some teachers who are able to collaborate more than they may have been during the work day in the past.
- A concern from schools is that there are a number of children who are not yet engaged in home support, distance learning or in the classroom. Staff continue to consider ways to identify barriers that may be preventing the children from participating in one of the learning options being offered and how best the district can support families with a variety of needs and concerns.
- Administration is also working to support teaching staff and reduce the presume some may feel if students are not where they would normally be in their learning by this point in the school year. During the pandemic, school has been different since March and teachers need to realize that it is for students to be at a different point than they normally would be at this time.

b. Education Planning Update

Superintendent Elder reported on the following:

- The benefits of the visits to schools and working with the principals and vice principals on establishing their Enhancing Student Learning Plans. He also credited the entire school communities for identifying what matters most right now, how work is being prioritized, and the joy and passion being observed in the schools alongside the ongoing challenges that people face in terms of not only the usual dedicated work of serving learners but also doing so during the current challenging circumstances.
- Issues are routinely discussed in the MATA Liaison meetings, including examining the impacts of health and safety protocols and examining the best way forward as it relates to benefits and challenges to current organization of schools and the school day. He has confidence in the plans for the year in terms of supporting students and staff and he looks forward to hearing proposed solutions from MATA and staff.
- He outlined the sequence of events and communications that would occur with guidance from Island Health that have been planned in consideration of the prospect of a potential COVID exposure in schools to ensure that the district is well-prepared for that eventuality.
- He reaffirmed that schools are in solid routines in terms of learning groups, masks, distancing, limited visits, shorter breaks, early dismissal that provides for prep at the end of the day, transportation routines are in place although unfortunately not for courtesy riders.
- Appreciation to:
 - i. the entire custodial staff for all their work to keep schools properly cleaned and safe.
 - ii. principals and vice principals for their ongoing passion, commitment and leadership.
 - iii. parents for understanding and support in not being able to attend in schools as they have in past years.
 - iv. teachers for their continued work for student learning and for their dedication to their ongoing professional development led by teachers and administrators
 - v. support staff for their commitment to their ongoing learning as exemplified by the professional development held October 23rd.
 - vi. CEAP staff who provide distance learning. Enrolment has increased substantially from 30-40 students to 170. It took tremendous effort on part of the staff to engage families and organize for interactive days as possible.
 - vii. everybody who are working with those children in more challenging circumstances to ensure they are well supported in terms of education including those families who chose home support. The district continues to be unique in still providing home support without having the students being enrolled in DL or back in their neighbourhood school. The students can be connected to their school until they are ready and able to return.
 - viii. The Board as a whole and to individual trustees for continuing to be stewards of public education and continue advocacy for the community's social and global well being through Truth & Reconciliation and social justice and honouring that commitment to the well-being of society as a whole.

- Further to a query from Trustee Austin regarding how parents can connect with their child(ren) during the school day if necessary as well as how volunteer programs such as the breakfast and lunch programs might still be offered in schools, Superintendent Elder provided the following:
 - i. With parents regrettably less involved with their children inside the school than prior to the pandemic, there has been a greater comfort for young children in allowing their parents to depart from the school after they drop them off. There seems to be a smaller number of children and parents needing that lasting hand- holding as the day starts. Where there is a need for the parent and student to connect during the day, teachers and administrators are ensuring that happens in one way or another; either safely outside or inside.
 - ii. The district does still have some of the food programs in place and staff are finding ways to continue to provide food within protocols. Part of the spirit building is that, if the provider can find a way in a Food Safe manner to get food to a school for distribution in the school, that is arranged as well. The District 69 Backpack Program also continues for those families who have greater need due to home situations.

c. Class Size Report: October 16, 2020 Snapshot

As presented in the agenda package showing one multi-grade music class with more than 30 students.

13. EDUCATION COMMITTEE OF THE WHOLE REPORT

Trustee Godfrey referred to her report in the agenda package, highlighting the two presentations from schools. She noted that next month discussion will continue on the Alternative Education Review and graduation rates.

14. POLICY COMMITTEE OF THE WHOLE REPORT

**a. Board Policy 606: Respectful Workplace
(NEW)**

20-113R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 606: *Respectful Workplace* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.

CARRIED UNANIMOUSLY

**b. Board Policy 106: Financial Reporting and Operating Surpluses
(Previously 4005 and 4006)**

20-114R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 106: *Financial Reporting and Operating Surpluses* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.

CARRIED UNANIMOUSLY

c. **Board Policy 108: School Generated Funds**

(replaces 4008 and incorporates AP Fundraising)

20-115R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve first reading to adopt Board Policy 108: *School Generated Funds* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.
CARRIED UNANIMOUSLY

d. **Board Policy 509: Educational Changes Due to Emergencies**

(NEW)

20-116R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve second reading to adopt Board Policy 509: *Educational Changes Due to Emergencies* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.
CARRIED UNANIMOUSLY

e. **Board Policy 103: New/Repurposed Facilities**

(previously numbered 4003)

20-117R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 103: *New/Repurposed Facilities* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.
CARRIED UNANIMOUSLY

f. **Board Policy 104: Video Monitoring**

(previously numbered 4004)

20-118R

Moved: Trustee Young *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt the revisions to Board Policy 104: *Video Monitoring* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.
CARRIED UNANIMOUSLY

g. **Board Policy 105: Use of School Facilities**

(NEW policy and previously an Administrative Procedure only)

20-119R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) approve third and final reading to adopt Board Policy 105: *Use of School Facilities* and its attendant Administrative Procedures at its Regular Board Meeting of October 27, 2020.
CARRIED UNANIMOUSLY

15. FINANCE & OPERATIONS COMMITTEE OF THE WHOLE REPORT

Trustee Flynn referred to her report as provided in the agenda package and advised that there is a more in-depth report regarding the seamless child care proposal on the CUPEBC website.

20-120R

Moved: Trustee Flynn *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) write a letter to the Premier to support, in principle, the concept of the seamless child care initiative proposed by CUPEBC.

CARRIED UNANIMOUSLY

Chair Flynn noted that she would delay sending the letter to ensure it is directed to a specific individual following the recent provincial election. It was also suggested that the letter be copied to the Minister of Education and the Minister of Children and Family Development and any others who are connected to this proposal.

Associate Superintendent Wilson added that the district has submitted an expression of interest in participating and advised that a plan is ready to be implemented should something come forward.

16. REPORTS FROM REPRESENTATIVES TO OUTSIDE ORGANIZATIONS

No Reports

17. TRUSTEE ITEMS**a. Oceanside Community Track (at Ballenas) Update**

Trustee Young referred to the memo in the agenda package for information noting that there is a good amount of information from Recreation Commission meetings held over the past few years regarding configurations that could be used for a 4 or 6-lane type of project.

20-121R

Moved: Trustee Young *Seconded:* Trustee Godfrey

THAT the Board of Education of School District 69 (Qualicum) support the shift of the Ballenas Track Renewal project to a smaller scale than an 8-lane competitive track to either a four or six lane training track with a 6-lane straightaway, levelled or at current elevation, with costing and fundraising to determine the eventual configuration.

CARRIED UNANIMOUSLY

20-122R

Moved: Trustee Young *Seconded:* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) reset the Track Renewal Steering Committee to include a trustee, district senior staff, community members and students, with the membership to be confirmed by the Superintendent at a future Board meeting.

CARRIED UNANIMOUSLY

Dr. Elder added that, while the Regional District of Nanaimo and the City of Parksville have effectively stepped out of the conversation, that the Town of Qualicum Beach may still be interested in continuing involvement as a community partner separate from the RDN Recreation Commission.

b. BCSTA's Meeting of Board Chairs

Trustee Austin referred to her summary as provided in the agenda package. She drew attention to three resource guides that BCSTA has developed for Boards, particularly the one focusing on Advocacy. She hopes that trustees will begin to use the resource to assist their continued discussions about advocacy.

Budget pressures were also discussed given the uniqueness of the current year and a recommendation from the meeting was to encourage trustees and senior staff to begin considering any mitigating factors and budget pressures for the current and next school year.

c. Climate Action Task Force Update

Trustee Austin referred to her report as provided in the agenda package.

Trustees and Senior Staff then discussed the intent of the motion presented and debated whether it was encompassing and specific enough. They also considered whether there was a need for a motion requesting that staff bring back a report on the implications of the motion. Consideration of protocols during extenuating circumstances such as the current pandemic was also suggested.

20-123R

Moved: Trustee Austin *Seconded:* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) commits to the conservation of water through its operational management and through learning opportunities for its educational community. The Board of Education supports the "Blue Communities" project, and recognizes and affirms that access to water and sanitation services are fundamental human rights. School District 69 commits to the water commons framework:

- a. Recognizing water and sanitation as human rights.
- b. Banning or phasing out the sale of bottled water in school district facilities and at school district events,
- c. Promoting publicly financed, owned and operated water and waste water services.

CARRIED

Details on how to operationalize the broad concepts of a commitment to water conservation and reducing single-use plastic were referred to the next Climate Action Task Force meeting for further exploration and discussion.

d. Trustee Young Highlights

Trustee Young shared the following information from her recent personal and school district activities:

- Attendance at the rededication of the Welcome Pole at École Oceanside Elementary School.
- Through her connection with the Oceanside Building Learning Together Coalition (OBLT) she participated in the Oceanside Health & Wellness Network Focus Group discussions about how different agencies have been dealing with COVID.
- She will be attending the OBLT First 2000 Days Conference to which trustees are invited. Contact Judi Malcolm, Manager of OBLT.
- She encouraged people to participate in the SD68 Indigenous Learning speaker series. She has been learning a lot of history of which she was

previously unaware. Of note to date was a presentation by Jerry Fontaine who shared storied from his book "Our Hearts Are As One Fire" and a presentation by Linda and Keith Goulet of the Cree Nation on the topic of Nehinuw (Cree) Pedagogy, which gave good information on how to operationalize Indigenous ways of knowing.

- A member of her chosen family introduced a book by Jonah Rosenfeld, titled *The Rivals and Other Stories* which is a book of Yiddish short stories translated into English by Rachel Mines.

18. NEW OR UNFINISHED BUSINESS

None

19. BOARD CORRESPONDENCE AND MEDIA

- a. **Letters to and from Ministry of Education re: Foundation Skills Assessment**

20. PUBLIC QUESTION PERIOD

None

21. ADJOURNMENT

Trustee Godfrey moved to adjourn the meeting at 7:26 p.m.

Original Signed Copy on File

CHAIRPERSON

SECRETARY TREASURER